



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

**INDLELA Chief
Directorate**

: NAMB

Memo

To: All Accredited Trade Test Centres
All SETA Artisan Managers
All Accredited Artisan SDPs

From: Chief Director: National Artisan Development (INDLELA)
Mr DK Mabusela

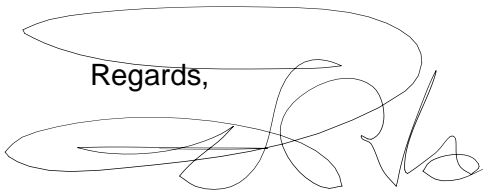
Date: 07 May 2020

Re: **NAMB COVID-19 PANDEMIC MEMORANDUM 1**

1. The COVID-19 has caused enormous disruption to the daily operations in the artisan development space. The Minister of Higher Education, Science and Innovation gave guidance that during the months of May-June preparations should be made for learners to return to the workplaces and training institutions, in line with the gradual opening of the economy in terms of Level 4 guidelines.
2. Trade Tests (External Integrated Summative Assessment) will continue to be conducted as prescribed in the Trade Test Regulations however, it remains the responsibility of a Trade Test Centre to ensure that candidates are not exposed to conditions which may promote the spread of the virus and infections.
3. Level 4 lockdown regulations regarding the wearing of safety masks and other appropriate personal protective equipment (PPE) must be observed and enforced at all times.
4. It remain the responsibility of a Trade Test Centre to develop safety plans for the staggered return of candidates to a Trade Test Centre. These safety measures and guidelines must be in place before trade testing and all associated activities begin.
5. All candidates and assessors must first undergo a safety orientation workshop before they proceed to perform normal activities and duties.
6. It is of paramount importance that all Trade Test Centres adhere to high standards of hygiene and health protocol, especially in keeping ablution facilities clean and free of contamination by germs, bacteria, parasites and viruses.

7. SETAs will continue to issue serial numbers on behalf of NAMB however it is recommended that all requests for serial numbers must be done online to avoid contact and possible spread of the virus.
8. Certification application by a SETA will also be online.
9. As we are all aware that no unnecessary travel can take place during this lockdown period, this has a serious implication for accreditation regarding site visits. All Trade Test Centres and SDPs whose accreditation expires during 2020 are granted extension of Accreditation until 31st March 2021 as per QCTO memorandum.
10. NAMB will not be able to entertain any new accreditation applications until the situation has improved.

Regards,



Mr DK Mabusela

CD: INDLELA/NAD

Date:

2020/05/07

Enquiries:

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