

## **IMPORTANT NOTICE**

## EXTENSION OF MANDATORY GRANT APPLICATION SUBMISSION TO 31 MAY 2023

Provision for the submission of *written extension requests* for the 2023/24 mandatory grant applications.

The Grant regulations does not make provision for a SETA to grant a blanket extension. It does however make provision for a SETA to consider written application for extension which have been submitted on or before the deadline date of 30 April 2023.

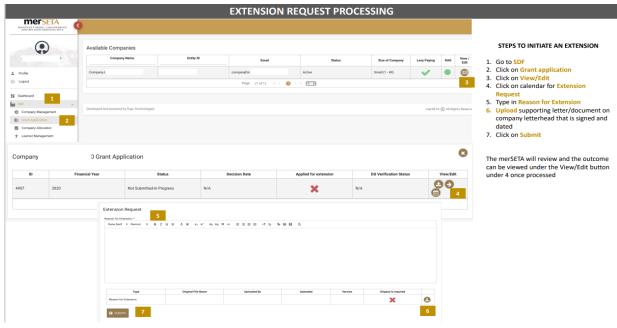
The merSETA is aware of the challenges that have been experienced by several companies to submit their mandatory grant applications and with the deadline of 30 April 2023 approaching, we urge merSETA levy paying employers to submit a written application for an extension directly on the NSDMS platform.

## How to apply for the extension?

Once the grant application has been initiated, select the 3<sup>rd</sup> icon against the view/edit tab, upload the extension request document and submit the request as per below instructions:

- Go to the SDF tab
- Click on Grant Applications
- ➤ On the far right hand side, select the 3<sup>rd</sup> icon on View/Edit
- Click on the calendar for Extension Requests
- > Type in the reason for the extension request
- Upload supporting documentation on a company letterhead that is signed as dated
- Click on Submit





We apologise for the inconvenience that has been experienced by companies and thank you for your continued commitment to merSETA.

Only written applications for extensions submitted on or before 30 April 2022 will be considered. For further assistance, please call merSETA Call Centre on 010 219 3001 or email <a href="mailto:extensions@merseta.org.za">extensions@merseta.org.za</a>.

Yours sincerely,

**Christine Adams** 

Acting Senior Manager: Administration