



merSETA
MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA

The merSETA is the Manufacturing, Engineering and Related Services Education and Training Authority. This SETA was established in terms of the Skills Development Act 97 of 1998 and encompasses the metal and engineering, auto manufacturing, motor retail, tyre manufacturing, plastics industries and automotive components sub-sectors

EXTERNAL ADVERT

We have an excellent opportunity for the following professional to join the ICT Division:

Technical Lead: ICT (D3)
Salary Level (Min. to Mid): 849 500– 1 046 200 pa
2 YEAR FIXED TERM CONTRACT
Head Office

Purpose: The ICT Technical Lead will ensure that the merSETA Information management systems are effectively managed, optimally functioning, and utilized through the effective management of ICT assets, capacity planning, user support and risk mitigation. The TL for ICT will also implement support systems and maintain merSETA intranet, internet among other websites and portals. The incumbent will ensure that all merSETA staff and clients are supported in all systems and software they need to use, while managing support staff and assisting in the making of key strategic decisions for the division

Duties: The duties include but are not limited to the following:

1. Align I&T strategy with business expectations and identify opportunities for IT to enhance the business
2. Develop and enhance stakeholder relationships
3. Maintain an updated Intranet portal, implement features on the Intranet that allows for interaction and sharing of information
4. Manage service level agreements with service providers optimally structured in respect of costs, growth, and technology to support merSETA strategy and business objectives
5. IT change management, change acceptance and transitioning
6. Define and manage an information security and privacy risk treatment plan
7. Collect and process performance and conformance data
Reports compiled and submitted in respect of utilization of resources as required for the attention of the CIO



8. Budget input in consultation with appropriate parties meets requirements for activities planned and set in accordance with targets and merSETA financial guidelines (cost-benefit analysis undertaken and recommendations made)
9. Team performance managed as per performance contracts and set targets
10. Keep up to date with latest job-related information by attending short courses, workshops, reading, visiting websites, and engaging with peers to broaden knowledge

Experience, knowledge and skills required:

- NQF Level 7 qualification in Information Technology, Information Systems, Computer Science
- A postgraduate qualification will be an added advantage
- Experience of 5 years in ICT Infrastructure, ICT Security, Service Management and End-user support
- Knowledge of Microsoft Azure cloud technologies Exceptional knowledge of networking protocols and components
- Knowledge of hardware, such as cabling (fibre and wire), wireless products and desktop systems
- Network Security and Architecture Experience
- Project Management Skills
- and productivity levels, and to make recommendations for improving the ICT infrastructure
- Implement and monitor logical and physical security and ICT service continuity
- Presentation skills
- Analysis and problem solving
- Attention to detail.
- Customer service orientation
- Innovation
- Interpersonal sensitivity
- Investigative orientation
- Oral and written communication
- People development
- Professional/technical skills
- Resilience
- Rule orientation
- Strategic analysis
- Teamwork

The MERSETA is an equal opportunity employer; however, preference will be given to affirmative action candidates. **People with disabilities are encouraged to apply.** Please submit a detailed CV and motivational letter to: recruitment@merseta.org.za

Only shortlisted candidates will be contacted. **Internal applicants will be shortlisted only if they meet all the requirements.** Should you not be contacted within 21 days after the closing date, please know that your application was not successful. **The MERSETA reserves the right to not make an appointment.**

CLOSING DATE: 04 May 2023