



**merSETA**

MANUFACTURING, ENGINEERING  
AND RELATED SERVICES SETA

**The merSETA is the Manufacturing, Engineering and Related Services Education and Training Authority established through the Skills Development Act. This SETA encompasses the metal and engineering, auto manufacturing, motor retail, tyre manufacturing and plastics industries.**

### **INTERNAL & EXTERNAL ADVERT**

We have an excellent opportunity for the following professional to enhance our ETQA Unit at the merSETA Gauteng South Regional Office.

#### **Quality Assuror (C5)**

**SALARY LEVEL (MIN. TO MID): R562 400- R684 200 pa**

**FIXED-TERM CONTRACT: 12 MONTHS**

**Gauteng South Regional Office**

**Purpose:** To oversee quality assurance in the implementation of training (learnerships and apprentices, skills programmes) and to ensure that accreditation standards are upheld.

**Duties:** The duties will include but not limited to the following:

- Develop and enhance stakeholder relationships
- Advise stakeholders
- Assess and evaluate skills development providers ensuring alignment of quality systems and other criteria
- Conduct moderation/verification of Portfolio of evidence of learners
- Conduct monitoring and auditing of accredited skills development providers
- Evaluate Artisan RPL for approval and assist in related projects
- Arrange capacity building of accredited skills development providers

#### **Qualities, Experience, knowledge and skills required:**

- Matric/NQF Level 4 Qualification
- Artisan qualification in the mer-sector related trade
- Qualification as an Assessor and Moderator will be an added advantage
- 3 to 5 years' experience in an education and training environment
- Quality assurance of learning training and learning programme development
- Moderator, quality management systems, auditing background
- Problem solving and troubleshooting skills
- **Have a valid drivers license and own vehicle to conduct site visits**
- Advanced computer skills



- Knowledge of qualifications
- Quality management systems
- Legislation
- Customer Service Orientation
- Investigative Orientation
- Oral and written Communication
- Attention to detail
- Rule Orientation
- Planning and organising
- Mechanical reasoning

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The MERSETA is an equal opportunity employer; however, **preference will be given to Affirmative Action Candidates and People with Disabilities in line with the EE Plan**. Please submit a detailed CV, application form and motivational letter to: [recruitment@merseta.org.za](mailto:recruitment@merseta.org.za)

Only shortlisted candidates will be contacted. Should you not be contacted within 21 days after the closing date, please know that your application was not successful. **The MERSETA reserves the right to not make an appointment.**

**CLOSING DATE: 29 May 2023**