



merSETA

MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA

**DISCRETIONARY GRANT: 3rd FUNDING WINDOW FOR 2024/25 FINANCIAL YEAR APPLICATIONS:
QUALIFICATIONS DESIGN & DEVELOPMENT AND DEVELOPMENT OF ASSESSMENT TOOLS PROJECTS: 01
OCTOBER -18 OCTOBER 2024**

This part of the DG advert is meant to invite all relevant experts to apply via merSETA's on-line platform for the design and development of Occupational Qualifications, Part Qualifications & Occupational Skills Programmes; Review Qualifications, development of Qualification Assessment Specification (QAS) documents, External Integrated Summative Assessment Tools (EISA) & Recognition of Prior Learning (RPL) Toolkits Projects.

1. BACKGROUND

The merSETA is the Manufacturing, Engineering and Related Services Education and Training Authority established to promote the Skills Development Act, (Act No. 97 of 1998). It facilitates skills development in the following sub sectors: metal and engineering, automotive manufacturing, motor retail and component manufacturing, new tyre manufacturing and plastics industries.

The merSETA as a Quality Partner (QP) to QCTO, is responsible to the development of Occupational Qualifications, Part Qualifications and Occupational Skills Programmes, including their implementation of the programmes within its sector. The responsibility entails funding the

- 1) Development of Occupational Qualifications, Part Qualifications and Occupational Skills Programmes,
- 2) Review and align occupational programmes to comply with Occupational Qualifications Sub-Framework (OQSF) Policy
- 3) Development of assessment tools (Qualification Assessment Specification (QAS) Document, External Integrated Summative Assessment Tools, & Recognition of Prior Learning Tools).

2. OBJECTIVE

The objective of the projects is to ensure that merSETA its responsibilities as outline within the QCTO/merSETA Service Level Agreement (SLA)

3. SCOPE OF PROJECT

- 1) Develop a Qualification Assessment Specification (QAS) addendum (Assessment blueprint) for the occupational qualification in the QCTO format.
- 2) Develop a national data bank of instruments for external assessments.
- 3) Timeously submit the necessary documents to the AQP and ensure that all documents meet QCTO requirements.
- 4) To develop occupational qualifications, part qualifications and skills programmes, in line with the QCTO requirements
- 5) To review and align occupational programmes in line with the occupational Qualification Sub-Framework (OQSF)

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4. REQUIREMENTS

- 1) The Provider (company) should have at least Three (3) years of experience and capacity to development of occupational programmes and assessment tools in the SETA environment
- 2) Proof of work undertaken evidenced in the three (3) verifiable reference letters which confirms that the Provider (company) has been delivering work of a similar nature. The merSETA reference letters shall not be accepted.
- 3) The Provider must prove capacity to undertake a project of this nature and capacity to complete the project by the due date. The Provider will be required to submit the CVs of their designated team of experts to establish capacity

5. HOW TO APPLY

- 1) All applications must be submitted through National Skills Development Management System (NSDMS) via the Projects Portal Platform on <https://nsdms.merseta.org.za/> before the closing
- 2) The funding window opens on 01 October 2024 and closes on 18 October 2024.
- 3) merSETA reserves the right to request supplementary information where applicable, and applicants will be given seven (7) working days to submit the information or address any queries that the merSETA may have concerning the applications submitted. **Failure to submit the supplementary information requested within the stipulated time will lead to disqualification.**

6. MANDATORY COMPLIANCE DOCUMENTS

- 1) Proof of company registration
- 2) Valid Tax Clearance Certificate – must not have expired.
- 3) Valid B-BBEE Certificate or a sworn B-BBEE affidavit, where applicable.

Failure to submit any of the above-listed documents will result in the disqualification of the application.

New applicants must provide proof of / track record of education and training / skills development capacity to deliver learning programme/s for which application addresses.