



merSETA
MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA

INVITATION FOR NOMINATION OF REPRESENTATIVES TO SERVE ON THE CHAMBER COMMITTEES OF THE MANUFACTURING, ENGINEERING AND RELATED SERVICES SECTOR EDUCATION AND TRAINING AUTHORITY (MERSETA) FROM 01 APRIL 2025 TO 31 MARCH 2030

The merSETA is a Schedule 3A public entity, which was re-established by the Minister of Higher Education, Science and Technology effective 1 April 2020 to 31 March 2030. The SETA is governed by the Skills Development Act 97 of 1999, The Public Finance Management Act 1 of 1999, Standard SETA Constitution and other relevant laws. The merSETA subscribes to the principles of the King IV Code of Corporate Governance.

The merSETA sector scope of coverage includes manufacturing in automotive, metal, new tyre, plastics, automotive component and motor retail. In terms of Section 11 of the Skills Development Act 97 of 1998 (as amended) and following the SETA re-establishment notice published in the Government Gazette No.1002 of 22 July 2019, the Minister of Higher Education and Training has directed the merSETA to invite nominations from stakeholders in the merSETA sector and submit recommendations for consideration and appointment as members of the merSETA Chamber Committees from 1 April 2025 to 31 March 2030.

Chamber Committees membership nominations are invited from organised labour, organised employers, community organisations, professional bodies, bargaining councils and government departments from manufacturing, engineering and related services sector.

Nominees to the Chamber Committees must meet the following minimum requirements:

- Representatives of organisations active within the merSETA scope of coverage as detailed above;
- Drawn from the ranks of active shopfloor workers, shop stewards, officials within the organisations they represent;
- Nominees must be in possession of a minimum National Senior Certificate;
- An appropriate blend of knowledge, skills and experience required for the effective functioning of the merSETA;
- Sound knowledge, skills and experience regarding corporate governance as well as the personal attributes of objectivity, integrity and commitment;
- Ability to provide effective leadership to ensure independence in decision-making, and ability to set strategic direction for merSETA Chamber Committees;
- Sound knowledge of the scope of coverage of the industries of the merSETA;
- Understanding of the skills policy landscape;
- Knowledge of the Skills Development Act 97 of 1998, Public Finance Management Act (PFMA) 1 of 1999 (as amended), National Qualifications Framework Act 67 of 2008 and the National Skills Development Plan 2030 will be an added advantage; and
- Preference will be given to Persons living with Disabilities (PwD), youth and women, and this will be done within policy and legislative context.

Qualifications and other requirements

- All nominations should be on the prescribed Chamber Membership Nomination Form, duly completed and signed.
- Certified copies of qualifications, completed SAQA consent form and identity document/card (ID) must accompany the nomination.
- A MIE / SAPS clearance certificate must also be attached. ****Where the certificate has not yet been issued, proof of payment for application of the SAPS clearance must be submitted.***
- Completed South African Qualifications Authority (SAQA) consent for authentication of learner achievements.

Mandatory Background Table

Verification checks	Proof required
1. Declaration of Interest	Declaration of Interest form
2. National Citizenship	Certified Copy ID
3. Qualification/s	Certified Copy/ies
4. Seniority Member	Nomination Letter
5. SAQA Verification of Achievement	SAQA Form Completed

Please be advised that proof of background checks for criminal record (MIE SAPS clearance) and qualifications verifications (SAQA report) may be submitted at a later stage, and that verifications will also be conducted at this later stage for candidates shortlisted for appointment.

ESTABLISHMENT OF CHAMBERS

(1) Per merSETA Constitution, Annexure 6, schedule 5A, merSETA Chamber Committees include:

- (a) Auto Chamber;
- (b) Metal Chamber;
- (c) Motor Chamber;
- (d) New Tyre Chamber;
- (e) Plastics Chamber; and
- (f) Automotive Components Manufacturing Chamber.

(2) The scope of coverage of the chambers is as follows:

- (a) Automobile Manufacturing;
- (b) Metal and Engineering;
- (c) Motor Retail and Components Manufacturing;
- (d) New Tyre Manufacturing;
- (e) Plastics Manufacturing; and
- (f) Automotive Components Manufacturing.

Enquiries/applications must be addressed to:

Chamber Unit Manager

merSETA

Metropolitan Park, Block C, 8 Hillside Road, Parktown, Johannesburg 2193

Telephone: 011 219 3000/1

Email: MersetaChamberNominations@merseta.org.za

Nominations together with a completed Chamber Membership Nomination Form and supporting documents must be submitted by 11 April 2025.

Annexure 2: Nomination and Consent Forms

https://www.merseta.org.za/wp-content/uploads/2025/03/Annexure-2_Nomination-and-Consent-Forms.pdf

Annexure 3: Declaration of Interest Form

https://www.merseta.org.za/wp-content/uploads/2025/03/Annexure-3_Declaration-of-Interest-Form.docx

Annexure 4: SAQA Consent Form

https://www.merseta.org.za/wp-content/uploads/2025/03/Annexure-4_SAQA-Consent-Form.pdf

HEAD OFFICE

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FREE STATE AND NORTHERN CAPE

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GAUTENG SOUTH

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GAUTENG NORTH AND NORTH WEST

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LIMPOPO AND MPUMALANGA

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