



INVITATION FOR NOMINATION OF REPRESENTATIVES TO SERVE ON THE ACCOUNTING AUTHORITY OF THE MANUFACTURING, ENGINEERING AND RELATED SERVICES SECTOR EDUCATION AND TRAINING AUTHORITY (MERSETA) FOR THE PERIOD 2025 TO 31 MARCH 2030

The merSETA is a Schedule 3A public entity, which is re-established by the Minister of Higher Education and Training effective 1 April 2020 to 31 March 2030. It is governed by the Skills Development Act 97 of 1999, The Public Finance Management Act 1 of 1999, Standard SETA Constitution and other relevant laws. The merSETA subscribes to the principles of the King IV Code of Corporate Governance.

The merSETA sector scope of coverage includes manufacturing in automotive (OEMS), metal, new tyre, plastics and motor, the latter inclusive of motor retail, automotive component manufacturing and/or repairs and after sales service. In terms of Section 11 of the Skills Development Act 97 of 1998 (as amended) and following the SETA re-establishment notice published in the Government Gazette No.1002 of 22 July 2019, the Minister of Higher Education and Training has directed the merSETA to invite nominations from stakeholders in the merSETA sector and submit recommendations for consideration and appointment as members of the merSETA Accounting Authority the period 2025 to 31 March 2030. The appointed Accounting Authority will comprise suitably qualified members as follows: six from organised labour, six from organised employers, and two persons nominated by either any government department, any interested professional body, any bargaining council with jurisdiction in the merSETA sector, or any organisation in a community that has interest in skills development in the merSETA sector.

Nominees to the Accounting Authority must meet the following minimum requirements:

- Representatives of organisations active within the merSETA scope of coverage as detailed above;
- Representative of all demographics and designated groups, including youth and persons with disabilities, preferably in possession of an NQF 7 level qualification;
- Drawn from the ranks of senior officials within the organisations they represent;
- An appropriate blend of knowledge, skills and experience required for the effective functioning of the merSETA;
- Skills, experience and expertise in skills development and/or community development and/or corporate governance;
- Personal attributes of objectivity, integrity and commitment;
- Ability to provide effective leadership to ensure independence in decision-making and ability to set strategic direction for the merSETA;
- Sound knowledge of the scope of coverage of the industries of the merSETA;
- Understanding of the skills policy landscape; and
- Knowledge and understanding of the Skills Development Act 97 of 1998, Public Finance Management Act 1 of 1999, as amended (PFMA) and the National Skills Development Plan 2030 will be an added advantage.

Please be advised that no more than 1/3 of the previous merSETA Accounting Authority members will be eligible for re-appointment. Nominations for the re-appointment of previous merSETA Accounting Authority members should be accompanied by motivations which will be considered by the Minister.

Required Documentation:

To facilitate the nomination process, please ensure that only the following documents are submitted by the deadline:

- A completed declaration of interest form.
- A nomination or motivational letter;
- A letter of acceptance of the nomination;
- A comprehensive curriculum vitae (CV);
- Certified copies of qualifications;
- A certified copy of the nominee's identity document; and
- MIE / SAPS clearance certificate or proof of application.

Qualifications and other requirements

- All nominations should be on the prescribed form, duly completed and signed.
- The nominee's full Curriculum Vitae, Certified copies of qualifications, completed SAQA consent form and identity document/card (ID) must accompany the nomination.
- A MIE / SAPS clearance certificate must also be attached. *Where the certificate has not yet been issued, proof of payment for application of the SAPS clearance must be submitted.
- Completed South African Qualifications Authority (SAQA) consent for authentication of learner achievements.

Mandatory Background Table

Verification checks	Proof required
1. Declaration of Interest	Signed Declaration of Interest form
2. Criminal Record	MIE / SAPS Clearance *
3. National Citizenship	Certified Copy ID
4. Qualification	Certified Copy
5. Qualification Verification	SAQA Report
6. Seniority Member	Nomination Letter
7. SAQA Verification of Achievement	SAQA Form Completed

Enquiries/Applications must be addressed to:

Office of the Company Secretary
MerSETA
Metropolitan Park, Block C, 8 Hillside Road, Parktown, Johannesburg 2193
Telephone: 011 219 3473
Email: AANominations@merseta.org.za

Nominations together with a comprehensive CV, certified copies of ID and qualifications, a completed Nomination Form and Declaration of Interest Form (the last two documents being obtainable from the merSETA website: www.merseta.org.za) must be submitted on or before 15 August 2025. Nominations should also be accompanied by completed MIE Verification Form, SAPS Clearance or Proof of application thereof and a SAQA Report.