

Bids Received Register Tender Number: COG/2025/015

Tender Closing Date: 08 December 2025 Time: 12:00 Noon

Tender Name Provision of Minute Taking Services -

Names of Bidders		
1. Boardroom Brief (Pty) Ltd		
2. Clark Laing Inc		
3. First Corporate Transfer Secretaries (Pty) Ltd		
4. Majiya Services (Pty) Ltd		
5. Rilapax T/A William Radcliffe (Pty) Ltd		

Collection				
Name of Supply Chain Official	Sthembiso Shabalala	Ntombifuthi Motha		
Title of the Supply Chain Official	SCM Tenders Administrator	& Specialist		
Signature	Sthembiso Shabalala	Mombifyshi Motha		

Witness			
Name of merSETA Witness	Sheila Hlongwane		
Title of the merSETA Witness	Receptionist		Co. Militario and see see companies and the control of the control
Signature	a.	Date	08 December 2025

Receiving			
Vukosi Maluleke			
Supply Chain Manager			
Lukosi Molulake	Date	08 December 2025	
	Vukosi Maluleke Supply Chain Manager	Vukosi Maluleke Supply Chain Manager	

Document Title	Bids Received Register		
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Revision Number	Rev 05	Access	Controlled
Reviewed by: Senior Manager: Supply Chain and Contract Management		Approved by: Chief Executive Officer	

¹⁸ December 2025