



Erratum

Dear Prospective Bidders,

This notice serves as an **erratum** to the tender documentation for **Remuneration and Benefits - HR/2025/018 (1)**.

Please be advised that the **closing date for the submission of bids has been extended** as follows:

- **Original Closing Date:** 13 February 2026, 12:00 noon
- **Revised Closing Date:** 2 March 2026, 12:00 noon

The extension is granted to allow prospective bidders additional time to finalise and submit their proposals. This decision is informed by the following changes to the TOR **(Changes are in red font):**

No	REQUIREMENT	CRITERIA	WEIGHTING
1.	<p>The bidder must demonstrate the capacity to deliver the service(s) as per scope of work or similar.</p> <p>Evidence of bidder's years of experience in developing, designing, and implementing remuneration practices; salary benchmarking and job evaluation.</p> <p>The bidder's company profile must reflect such knowledge and experience for rendering the service as per scope of work or similar. The company registration document must be provided.</p> <p>Attach company profile</p>	<p>Company Profile indicating the number of years of Company experience:</p> <ul style="list-style-type: none"> • Six (6) years' more experience = 5 • Five (5) years' experience = 4 • Four (4) years' experience = 3 • Three (3) years' experience = 2 • One (1) years' experience = 1 • Less than one year experience = 0 	30%

<p>3.</p>	<p>The bidder's track record.</p> <p>The bidder must provide three (3) relevant signed contactable references on the company letterheads, where the remuneration and benefits services were rendered between 2018 to date. The letter must demonstrate the duration in which the service was rendered.</p> <p>The merSETA reserves the right to contact the referee/s.</p> <p>Appointment Letters / Award Letters will not be regarded as a reference letter.</p>	<p>Number of reference letters where the remuneration and benefits services were rendered between 2018 to date</p> <p>Points will be allocated as follows for the submitted reference letters:</p> <ul style="list-style-type: none"> • (Five) 5 or more letters =5 • Four (4) letters = 4 • Three (3) Letters = 3 • Two (2) Letters = 2 • One (1) Letter = 1 • No Letters = 0 	<p>20%</p>
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All other terms and conditions of the tender remain **unchanged** and fully applicable.

Bidders are requested to take note of the above amendment when preparing and submitting their bids.

We thank you for your continued interest.

Yours sincerely,

Vukosi Maluleke

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