



merSETA
MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA

CONFLICT OF INTEREST DECLARATION FORM

Discretionary Grant (DG) Application

PURPOSE

The merSETA conducts grant funding processes in a manner that promotes the interests and needs of its stakeholders and beneficiaries through best practice governance oversight and monitoring. In line with this commitment, all Discretionary Grant (DG) applicants are required to declare any actual, potential, or perceived conflict of interest that may influence, or be seen to influence, the grant application process.


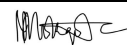
Failure to disclose a conflict of interest may result in the disqualification of the application and/or other appropriate action.

SECTION 1: APPLICANT / ORGANISATION DETAILS

Organisation Name:	
SDL Number:	
Physical Address:	
Contact Person:	
Position / Title:	
Contact Number:	
Email Address:	
DG Reference No. (if known):	

SECTION 2: DECLARANT DETAILS

Full Name:	
ID Number:	

Document Title	Conflict of Interest Declaration Form (DG) Application		
Document Number	DGD-FM-004	Revision Date	21 April 2026
Page Number	Page 1 of 3	*Next Revision Date	21 April 2031
Revision Number	Rev 00	Access	Controlled
Reviewed by: Chief Operations Officer		Approved by: Chief Executive Officer	

*The document shall be revised at least 12 months before the next revision date or as per the merSETA organisational and operational changes

Designation / Role:	
Relationship to Organisation:	

SECTION 3: CONFLICT OF INTEREST DECLARATION

A conflict of interest exists where a person’s personal, financial, or other interests may influence — or appear to influence — their actions or decisions in relation to the merSETA DG application process. Please answer all questions below truthfully and completely.

Question	Yes	No
1. Do you, or does any member of your immediate family, hold any position (employee, board member, committee member, or advisor) within the merSETA?		
2. Do you have a personal, financial, or business relationship with any merSETA employee or board/committee member involved in evaluating or approving DG applications?		
3. Does any merSETA employee, board member, or evaluator have a financial interest in your organisation (e.g., ownership, shareholding, or directorship)?		
4. Has your organisation received any merSETA DG funding in the previous financial year? If yes, please provide details in Section 4 below.		
5. Are you aware of any other circumstance that may constitute or give rise to a conflict of interest, whether actual, potential, or perceived?		

SECTION 4: DETAILS OF CONFLICT (Complete if any answer above is ‘Yes’)

Please provide full details of the conflict of interest identified, including the nature of the conflict, the parties involved, and any steps taken or proposed to manage or mitigate the conflict:

Conflict of Interest Declaration Form	Conflict of Interest Declaration Form (DG) Application		
Document Number	DGD-FM-004	Revision Date	21 April 2026
Page Number	Page 2 of 3	*Next Revision Date	21 April 2031
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SECTION 5: DECLARATION AND UNDERTAKING

I, the undersigned, hereby declare that:

1. The information provided in this form is true, accurate, and complete to the best of my knowledge and belief.
2. I understand that a conflict of interest may include any situation where personal, financial, family, or other interests could improperly influence my judgement or the outcome of the DG application.
3. I undertake to immediately disclose any new or changed conflict of interest that arises after submission of this form.
4. I acknowledge that the merSETA reserves the right to disqualify any application where a conflict of interest has not been disclosed or has been misrepresented.
5. I consent to the merSETA verifying the information provided and taking appropriate action in accordance with its policies and applicable legislation.

Signature of Declarant:	Date:
Full Name (Print):	Capacity / Title:

This form must be submitted together with the DG Application. Queries may be directed to your merSETA regional office.

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Page Number	Page 3 of 3	*Next Revision Date	21 April 2031
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